

**KI BOIS COMMUNITY ACTION FOUNDATION, INC.**  
**BOARD OF DIRECTOR'S MEETING**  
**MARCH 27, 2025, 3:00 PM**  
**KI BOIS Community Action Office**  
**200 SE A Street**  
**Stigler, OK 74462**

**AGENDA**

*NOTE: The KI BOIS Board of Directors may discuss, vote to approve, vote to disapprove, vote to table, or decide not to vote on any item on this agenda.*

1. Call to order, Welcome, and Introduction of Guests – 3:00PM
2. US Flag Salute, The Promise of Community Action, & Invocation
3. Record of members present (quorum check)
4. Consideration and possible action on re-seating board members Bud Smithson and Janice Williams
5. Consideration and possible action on the Consent Docket – *The following items of business may be voted upon by a single vote of the Board without discussion, unless and except for any item which any member of the Board desires to have discussion about at the meeting, in which case, each item so noted will be withdrawn from the consent docket and handled individually in order immediately following the completion of the Consent Docket:*
  - 5a. Consideration and possible action on minutes of January 23, 2025 Board Meeting
  - 5b. Consideration and possible action on minutes of February 28, 2025 Board Executive Committee/Finance Committee Meeting
  - 5c. Consideration and possible action on program expenditures, budget reports, and modifications for December 2024 and January 2025
6. Consideration and possible action on program progress reports for January and February 2025
7. Presentation of Audit Report - Josh Masters, CPA, Landmark CPA's
8. Review form 990 for period October 1, 2023 thru September 30, 2024
9. Consideration and possible action on acceptance of Audit Report. (Organizational Standards 8.01, 8.02, 8.03, and 8.04)
10. Management Team Reports (Written Reports)
  - A. Community Services Programs – Carroll Huggins, Tom Marlatt, Larry Hall
  - B. Public Transportation Programs – Charla Sloan
  - C. Programs for the Developmentally Disabled – Kenneth Barnhart
  - D. Housing/Weatherization Programs – Pam Harless, Ross Barnhart, and Kenny Moore
  - E. SSVF Program – Tammy Randazzo
  - F. Foster Grandparent Programs – Shaunda Noah
  - G. Work Ready Oklahoma – Jerrod Ridenour
11. Consideration and possible action on renewing Workman Comp Insurance with CompSource.
12. Consideration and possible action on Property, Equipment, Liability, and Directors & Officers Liability Insurance Company with BancFirst Insurance Services and Philadelphia Insurance Company.

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**AGENDA Continued**

13. Consideration and possible action on out of state travel: Cindy Hamm, Patricia Glass, and Marcy Ross to Dallas, TX on April 14-18, 2025 to attend the 39<sup>th</sup> National Child Nutrition Conference. (Covered by the CACFP Budget.)
14. Board Training will be on analyzing data and assessing results. Consideration and possible action on Outcomes of Effort (Organizational Standards 2.3, 4.4, 9.3).
15. Consideration and possible action on accepting the Community Action Plan.
16. Consideration and possible action on new or renewing contracts
17. Consideration and possible action KI BOIS Domestic Violence Program Policies and Procedures.
18. Consideration and possible action on New Business (Any matter not known about or which could not have been reasonably foreseen prior to the time of agenda posting)
19. Announcements:
  - \* Next Executive Board/Finance Committee meeting Monday, April 28, 2025, 2:00 p.m.
  - \* Next Board meeting Thursday, May 22, 2025, 3:00 pm, Stigler, OK
20. Consideration and possible action on Adjournment

POSTED: \_\_\_\_\_  
Signature Date Time

