

SEO CoC Rating and Ranking Procedures

The U.S. Department of Housing and Urban Development (HUD) released the Continuum of Care (CoC) FY2021 CoC Program Notice of Funding Opportunity (NOFO) on August 18, 2021. The Southeastern Oklahoma Continuum of Care (SEO CoC) will submit a collaborative application to HUD for competition funds on or before November 16, 2021. One of the primary responsibilities of the CoC is to develop a new, renewal and reallocation process for rating and ranking of submitted projects for inclusion on the Priority Listing.

Rating and Review Procedure for New and Renewal Project Applications

When considering new and renewal applications for inclusion on the Priority Listing, the SEO CoC will conduct a preliminary review of all applications to determine if the project meets the eligibility and threshold requirements as established by HUD. Any project not meeting the threshold requirements will not be further reviewed or considered for funding. All projects that meet eligibility and threshold requirements will be presented to members of the SEO CoC Executive Committee. In accordance with HUD regulations, no member may participate in or influence discussions or resulting decisions concerning the award of a grant or other financial benefit to the organizations that the member represents. The SEO CoC Executive Committee members are knowledgeable about homelessness and housing in the area. The SEO CoC will establish a time frame that allows for review and discussion about the applications, questions and clarification about applications with applicant agencies, rating of the applications, and presenting project ratings and ranking recommendations. The SEO CoC Executive Committee determines the rank and funding levels of all projects considering all of the information provided to them. The SEO CoC Executive Committee may request clarification from applicant agencies and ask for correction of technical inaccuracies if they arise in conversation. The average score for the application is then used to determine the ranking. Renewal projects are rated and ranked using the HUD Rating and Ranking Tool. Projects that have not been in operation for at least one year will be ranked after the renewal projects and ahead of new project applications. New projects will be rated and ranked using the HUD Rating and Ranking Tool. They will be ranked after renewal projects.

The SEO CoC uses a two-tiered ranking system. Tier 1 funding is equal to 100% of the CoC's Annual Renewal Demand and Tier 2 is the difference between Tier 1 and the maximum amount of renewal, reallocation, and CoC Bonus funds. A project may straddle the Tier 1 and Tier 2 funding line. The SEO CoC Executive Committee considers adjustments for CoC and HUD priorities to best position the CoC to receive maximum overall amount of funding. Applicant will be notified in writing. Applicants not selected by the CoC to be included in the CoC submission to HUD may appeal by submitting their e-Snaps Solo Application directly to HUD no later than November 16 2021, at 7:59:59pm (EST).

Southeastern Oklahoma Continuum of Care

RENEWAL/EXPANSION THRESHOLD REQUIREMENTS

Project Name:	<i>Completed projects will be moved to the bottom of the list.</i>	
Organization Name:		Renewal/Expansion Projects Threshold Review Complete
Project Type:	<i>If you would like to change the project type, please do so in the HIC and re-copy the data to the RAW HIC DATA tab, or do so in the LIST OF PROJECTS TO BE REVIEWED.</i>	0%
Project Identifier:		

THRESHOLD REQUIREMENTS	YES/NO
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For each threshold, select "Yes" if applicant has fulfilled the threshold requirement and is eligible to submit an application.

Yes to all

Stakeholders should NOT assume all requirements are fully addressed through this tool. CoC Program application requirements change periodically and annual NOFAs may provide more detailed guidance. The CoC collaborative applicant and project applicants should carefully review the annual NOFA criteria each year.

HUD THRESHOLD REQUIREMENTS

1. Applicant has Active SAM registration with current information, and maintains an active SAM registration annually.	
2. Applicant has Valid DUNS/TIN/EIN number in application.	
3. CoC Program Eligibility – Project applicants and potential subrecipients meet the eligibility requirements of the CoC Program as described in the Act and the Rule and provide evidence of eligibility required in the application (e.g., nonprofit documentation).	
4. Financial and Management Capacity: Project applicants and subrecipients demonstrate the financial and management capacity and experience to carry out the project as detailed in the project application and the capacity to administer federal funds.	
5. Certifications - Project applicants submit the required certifications specified in the NOFO.	
6. Population Served - The population to be served meets program eligibility requirements as described in the Act, the Rule, and the NOFO.	
7. HMIS Participation - Project applicants, except Collaborative Applicants that only receive awards for CoC planning costs and, if applicable, UFA Costs, agree to participate in a local HMIS system. However, in accordance with Section 407 of the Act, any victim service provider that is a recipient or subrecipient not disclose, for purposes of HMIS, any personally identifying information about any client. Victim service providers use a comparable database that captures the required HMIS data in addition to meeting the needs of the local HMIS.	
8. Applicant has no Outstanding Delinquent Federal Debts – It is HUD policy, consistent with the purposes and intent of 31 U.S.C. 3720B and 28 U.S.C. 3201(e), that applicants with outstanding delinquent federal debt will not be eligible to receive an award of funds unless.	
<ul style="list-style-type: none"> a) A negotiated repayment schedule is established and the repayment schedule is not delinquent, or b) Other arrangements satisfactory to HUD are made before the award of funds by HUD 	
9. Applicant has no Debarments and/or Suspensions – In accordance with 2 CFR 2424, no award of federal funds may be made to debarred or suspended applicants, or those proposed to be debarred or suspended from doing business with the Federal government.	
10. Pre-selection Review of Performance - If your organization has delinquent federal debt or is excluded from doing business with the Federal government, the organization may be ineligible for an award. In addition, before making a Federal award, HUD reviews information available through any OMB-designated repositories of government-wide eligibility qualification or financial integrity information, such as Federal Awardee Performance and Integrity Information System (FAPIS), and the “Do Not Pay” website. HUD reserves the right to:	
<ul style="list-style-type: none"> a) Deny funding, or with a renewal or continuing award, consider suspension or termination of an award immediately for cause; b) Require the removal of any key individual from association with management or implementation of the award; and c) Make provisions or revisions regarding the method of payment or financial reporting requirements 	

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Project Type: _____	<i>If you would like to change the project type, please do so in the HIC and re-copy the data to the RAW HIC DATA tab, or do so in the LIST OF PROJECTS TO BE REVIEWED.</i>	0%
Project Identifier: _____		

THRESHOLD REQUIREMENTS	YES/NO
11. Sufficiency of Financial Management System - HUD will not award or disburse funds to applicants that do not have a financial management system that meets Federal standards as described at 2 CFR 200.302. HUD may arrange for a survey of financial management systems for applicants selected for award who have not previously received Federal financial assistance, where HUD Program officials have reason to question whether a financial management system meets Federal standards, or for applicants considered high risk based on past performance or financial management findings.	<input type="checkbox"/>
12. False Statements - A false statement in an application is grounds for denial or termination of an award and may result in criminal, civil, and/or administrative sanctions, including fines, penalties, and imprisonment. Recipient or applicant confirms all statements are truthful.	<input type="checkbox"/>
13. Mandatory Disclosure Requirement - Recipients or applicants disclose in writing to the awarding program office at HUD, all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award within ten days after learning of the violation. Recipients that have received a Federal award including the term and condition outlined in Appendix XII to 2 CFR part 200—Award Term and Condition for Recipient Integrity and Performance Matters are required to report certain civil, criminal, or administrative proceedings to SAM. Failure to make required disclosures can result in any of the remedies described in § 200.338 Remedies for noncompliance, including suspension or debarment. (See also 2 CFR part 180, 31 U.S.C. 3321, and S.C. 2313.)	<input type="checkbox"/>
14. Prohibition Against Lobbying Activities - Applicants are subject to the provisions of Section 319 of Public Law 101-121, 31 U.S.C. 1352, (the Byrd Amendment), and 24 CFR part 87, which prohibit recipients of federal awards from using appropriated funds for lobbying the executive or legislative branches of the Federal government in connection with a Federal award. All applicants submit with their application the signed Certification Regarding Lobbying included in the Application download from Grants.gov. In addition, applicants disclose, using Standard Form LLL (SFLLL), "Disclosure of Lobbying Activities," any funds, other than federally appropriated funds, that will be or have been used to influence federal employees, members of Congress, or congressional staff regarding specific awards. Federally-recognized Indian tribes and tribally designated housing entities (TDHEs) established by federally-recognized Indian tribes as a result of the exercise of the tribe's sovereign power are excluded from coverage of the Byrd Amendment, but state-recognized Indian tribes and TDHEs established only under state law shall comply with this requirement. Applicants submit the SFLLL if they have used or intend to use non-federal funds for lobbying activities.	<input type="checkbox"/>
15. Equal Participation of Faith-Based Organizations in HUD Programs and Activities – Projects ensure that all projects meet the requirements under 24 CFR 5.109. On April 4, 2016, HUD amended 24 CFR 5.109 consistent with E.O. 13559, entitled Fundamental Principles and Policymaking Criteria for Partnerships with Faith-Based and Other Neighborhood Organizations (75 Fed. Reg. 71319 (Nov. 22, 2010)). (See 81 FR 19355). These regulations apply to all HUD programs and activities, including all of HUD's Native American Programs, except as may be otherwise provided in the respective program regulations, or unless inconsistent with the respective program authorizing statute.	<input type="checkbox"/>
16. Resolution of Civil Rights Matters - Outstanding civil rights matters be resolved before the application submission deadline. Project applicants, who after review are confirmed to have civil rights matters unresolved at the application submission deadline, will be deemed ineligible. Their applications will receive no further review, will not be rated and ranked, and will not receive funding.	<input type="checkbox"/>

CoC THRESHOLD REQUIREMENTS	
<i>For each requirement, select "Yes" if the project has provided reasonable assurances that the project will meet the requirement, has been given an exception by the CoC or will request a waiver from HUD. Otherwise select "No".</i>	
Coordinated Entry Participation	<input type="checkbox"/>
Housing First and/or Low Barrier Implementation	<input type="checkbox"/>
Documented, secured minimum match	<input type="checkbox"/>
Project has reasonable costs per permanent housing exit, as defined locally	<input type="checkbox"/>
Project is financially feasible	<input type="checkbox"/>
Applicant is active CoC participant	<input type="checkbox"/>
Application is complete and data are consistent	<input type="checkbox"/>
Data quality at or above 90%	<input type="checkbox"/>

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Organization Name: _____

Project Type: _____ *If you would like to change the project type, please do so in the HIC and re-copy the data to the RAW HIC DATA tab, or do so in the LIST OF PROJECTS TO BE REVIEWED.*

Project Identifier: _____

Renewal/Expansion Projects
Threshold Review Complete

0%

THRESHOLD REQUIREMENTS	YES/NO
Bed/unit utilization rate at or above 90%	<input type="checkbox"/>
Acceptable organizational audit/financial review	<input type="checkbox"/>

Southeastern Oklahoma Continuum of Care

RENEWAL/EXPANSION PROJECT RATING TOOL

Project Name: _____
 Organization Name: _____
 Project Type: _____
 Project Identifier: _____

Print Blank Template

Print Report Card

Renewal/Expansion Projects
 Rating Complete

Met all threshold requirements

0%

RATING FACTOR	PERFORMANCE GOAL	PERFORMANCE	POINTS AWARDED	MAX POINT VALUE
PERFORMANCE MEASURES				
Length of Stay				
Exits to Permanent Housing				
Returns to Homelessness				
New or Increased Income and Earned Income				
Performance Measures Subtotal			0	0
SERVE HIGH NEED POPULATIONS				
Serve High Need Populations Subtotal			0	0
PROJECT EFFECTIVENESS				
Project Effectiveness Subtotal			0	0
EQUITY FACTORS				
Agency Leadership, Governance, and Policies				
Recipient Management & Leadership Positions	BIPOC, LGBTQIA+, etc representation	[]	10	10
Recipient Board of Directors	BIPOC, LGBTQIA+, etc representation	[]	0	10
Process for receiving & incorporating feedback	Process includes persons with lived experience	[]	10	10
Internal Policies and Procedures	Policies with equitable lense, no undue barriers	[]	5	10
Program Participant Outcomes				
Outcomes with an equity lens	Data disaggregated by race, ethnicity, etc.	[]	10	10
Program changes for equitable outcomes	Plan to create more equitable program outcomes	[]	5	10
HMIS data review with equity lens	Plan to review disaggregated data	[]	10	10
Equity Factors Subtotal			50	70
OTHER AND LOCAL CRITERIA				
Other and Local Criteria Subtotal			0	0
TOTAL SCORE			50	70
Weighted Rating Score			71	100

PROJECT FINANCIAL INFORMATION

CoC funding requested	<i>NOTE: Edit on the LIST OF PROJECTS TO BE REVIEWED tab</i>	\$ -
Amount of other public funding (federal, state, county, city)		-
Amount of private funding		-
TOTAL PROJECT COST		\$ -
CoC Amount Awarded Last Operating Year	<i>NOTE: Edit on the LIST OF PROJECTS TO BE REVIEWED tab</i>	\$ -
CoC Amount Expended Last Operating Year	<i>NOTE: Edit on the LIST OF PROJECTS TO BE REVIEWED tab</i>	\$ -
Percent of CoC funding expended last operating year		0%