

---

**What if the recipient retaliated against me for asserting my rights or filing a complaint?**

You should be aware that a recipient is prohibited from retaliating against you or any person because he or she opposed an unlawful policy or practice, or made charges, testified, or participated in any complaint action under the Title VI. If you believe that you have been retaliated against, you should immediately contact KI BOIS Community Action.

**What is a recipient?**

Any state, territory, possession, the District of Columbia, Puerto Rico, or any political subdivision, or instrumentality thereof, or any public or private agency, institution, or organization, or other entity, or any individual, in any state, territory, possession, the District of Columbia, or Puerto Rico, to whom Federal assistance is extended, either directly or through another recipient, for any program. Recipient includes any successor, assignee, or transferee thereof. The term recipient does not include any ultimate beneficiary under any such program.



---

“Simple justice requires that public funds, to which all taxpayers of all races contribute, not be spent in any fashion which encourages, entrenches, subsidizes, or results in racial discrimination.”

-President John F. Kennedy, in his message calling for the enactment of Title VI, 1963

---

**KI BOIS AREA TRANSIT SYSTEM**

P.O. Box 727  
Stigler, Oklahoma 74462-0727

Phone: 918-967-3365  
Toll Free: 800-289-7728  
TTY: 800-722-0353  
FAX: 918-967-4073

[www.kibois.org](http://www.kibois.org)



---

“No person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.”



---

# What is Title VI?

Title VI of the Civil Rights Act of 1964 is the Federal law that protects individuals from discrimination on the basis of their race, color, or national origin in programs that receive Federal financial assistance.

## Title VI Covers...

- All Advertisements; funds for the program or project in question.
- Bid proposals, requests, and evaluations;
- Contracts/subcontracts;
- Title VI reports, issues, and complaint: Public meetings and internal meetings relating to Title VI will be documented and reports forwarded to the Title VI Coordinator;
- The Title VI contract provisions and other legal documents;

**What discrimination is prohibited by Title VI?**

- Other office areas where discrimination may exist. There are many forms of illegal discrimination based on race, color, or national origin that can limit the opportunity of minorities to gain equal access to services and programs. Among other things, in operating a federally assisted program, a recipient cannot, on the basis of race, color or national origin, either directly or through contractual means:
  - Deny a program services, aids, or benefits;
  - Provide a different service, aid, or benefit, or provide them in a manner different than they are provided to others; or
  - Segregate or separately treat individuals in any matter related to the receipt of any service, aid, or bene-

## How can I file a discrimination complaint?

Each Federal agency that provides Federal financial assistance as well as KI BOIS Community Action as a recipient of Federal financial assistance is responsible for investigating complaints of discrimination on the basis of race, color, or national origin in the use of its funds. If you believe that you or others protected by Title VI have been discriminated against, you may file a complaint with the Federal agency that provides funds for the program where you believe the discrimination is occurring or KI BOIS Community Action.

Complaints filed with KI BOIS Community Action should be directed to:

KI BOIS Community Action  
P.O. Box 727  
Stigler, Oklahoma 74462-0727

A signed, written complaint should be filed **within 180 days** of the date of the alleged discrimination. The Title VI Complaint form is available on the KI BOIS Community Action website or by contacting the KI BOIS Community Action Civil Rights Division. Information from the complaint should include:

1. Your name, address, and telephone number. Your complaint must be signed. If you are filing on behalf of another person, include your name, address, telephone number, and your relation to that person (e.g. friend, attorney, parent, etc.).
2. The name and address of the agency, institution, or department you believe discriminated against you.
3. How, why, and when you believe you were discriminated against. Include as much background information as possible about the alleged acts of discrimination. Include names of individuals whom you allege discriminated against you, if you know them.
4. The names of any persons, if known, that the investigating agency may contact for additional information to support or clarify your allegations.

## What will KI BOIS Do With My Complaint?

Once a complaint is filed, it will be reviewed by the department to determine whether it has jurisdiction to investigate the issues you have raised. If it is determined that KI BOIS Community Action has jurisdiction to investigate the complaint, the allegations will be investigated. If violations of the Title VI are found, the department will attempt to resolve them. If the complaint is against KI BOIS Community Action it will be forwarded to the Federal agency which provided funds for the program or project in question.

## Who may file a Title VI Complaint?

Complaints may be filed by any individual or group who believes:

- That their rights, under the Title VI have been violated in a discriminatory manner.
- That the department's programs or activities do not comply with Federal civil rights laws.
- That they have been treated in a disparate manner.

### Discrimination:

An act (or action) whether intentional or unintentional through which a person in the United States, solely because of race, color, religion, gender, or national origin has been otherwise subjected to unequal treatment under any program or activity receiving financial assistance from the Federal highway Administration, the Federal Transit Administration, or the Federal Aviation Administration.

### Disparate Treatment:

Inconsistent application of rules and policies to one group of people over another. Discrimination may result when rules and policies are applied differently to members of protected classes. Disciplining Hispanic and African-American employees for tardiness, while ignoring tardiness among other employees is an example of disparate treatment.

---