

KI BOIS COMMUNITY ACTION FOUNDATION, INC.
BOARD OF DIRECTOR'S MEETING
JANUARY 26, 2017, 7:00 PM
KI BOIS Conference Center
200 SE A Street
Stigler, OK 74462-0727

AGENDA

NOTE: The KI BOIS Board of Directors may discuss, vote to approve, vote to disapprove, vote to table, or decide not to vote on any item on this agenda.

1. Call to order, Welcome, and Introduction of Guests – 7:00 PM
2. Invocation and Flag Salute
3. Record of members present (quorum check)
4. Consideration and possible action on seating new board members Tony Kody, Ross Selman, and reseating Henry Burris
5. Consideration and possible action on the Consent Docket – *The following items of business may be voted upon by a single vote of the Board without discussion, unless and except for any item which any member of the Board desires to have discussion about at the meeting, in which case, each item so noted will be withdrawn from the consent docket and handled individually in order immediately following the completion of the Consent Docket:*
 - 5a. Consideration and possible action on minutes of November 17, 2016 Board Meeting
 - 5b. Consideration and possible action on minutes of December 27, 2016 Board Executive Committee/Finance Committee Meeting
 - 5c. Consideration and possible action on program expenditures, credit card expenditures, budget reports, and modifications for October and November 2016
 - 5d. Consideration and possible action on program progress reports for November 2016 and December 2016
6. Consideration and possible action on board officer nominating committee report and annual election of 2017 board Officers
7. Management Team Reports
 - A. Community Services Programs – Carroll Huggins, Tom Marlatt, and Larry Hall
 - B. Head Start, and Pre-School Programs – Donna Carolan
 - C. Programs for the Developmentally Disabled – Kenneth Barnhart
 - D. Public Transportation Programs – Charla Sloan
 - E. Housing/Weatherization Programs – John Jones
 - F. OAKS RSC – Brenda Seay
 - G. SSVF – Tammy Randazzo
8. Consideration and possible action on designating R. Carroll Huggins, Executive Director/CEO, Gene Bass, Board Chairperson, John Cook, Board 1st Vice-Chair, and Cecil Williams, 2nd Vice-Chair as authorized agents to include: executing all contracts, certifications, and assurances for KI BOIS Community Action Foundation, Incorporated. For borrowing purposes two signatures are required. Consideration and possible action on Jan Coplen, Board Secretary to attest and seal for the agency.

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AGENDA Continued


- 9. Consider approval of renewing the \$200,000.00 line of credit with the First National Bank of Stigler
- 10. Consider approval of renewing the \$250,000.00 line of credit with Farmers State Bank of Quinton
- 11. Consider approval of KI BOIS Community Action Head Start Applications 2017-2018:

06CH7175 (South)	Head Start Program Operations	\$4,776,964
	TTA	72,545
	Total	\$4,849,509

06CH7060 (North)	Head Start Program Operations	\$3,604,450
	TTA	52,140
	Total	\$3,656,590

Application for funds for Head Start/Early Head Start for 2017-18 as follows:
 HHS-2017-ACF-OHS-CH-R06-1251
 Re-competition Head Start North \$3,656,590

- 12. Consideration and possible action on Contracting with Western Kentucky University Research Foundation, Inc./Training and Technical Assistance Services to provide technical assistance in the Preparation of Wave IV Funding Opportunity Announcement (FOA) Head Start/EHS grant proposal. The FOA grant writing services will be performed on flat fee basis at a cost to Program of \$17,000 for Phase 1 and Phase 2 of the re-competition grant proposal.
- 13. Consideration and possible action on; 1. KATS updates on ADA policy; 2. Title VI policy; 3. Limited English Proficiency Plan
- 14. Consideration and possible action on: 1. OAKS Review of FY2017 Policy and Procedures within the Operations Manuel; 2: OAKS 2017 Mission Statement; 3. Rehabilitative Services Center FY2017 Goals
- 15. Consideration and possible action on out of state travel: Barbara Harris and Isidoro Garcia to Dallas, TX on January 24-25, 2017 to attend Head Start Mental Wellness Training; Tammy Randazzo and Stacy Hester to Denver, CO on February 7-8, 2017 to attend SSVF Program Event; Michael Knapp to go to Nashville, TN., March 19 - 22, 2017, to attend the Home Performance Conference that DOE is sponsoring. (DOE T/TA funds would be used to pay for expenses. ODOC and DOE has already given their approval to attend the conference.); Charla Sloan to Washington, DC on April 18-21, 2017 to RTAP Board and Training. (Expenses paid by RTAP)
- 16. Consideration and possible action on New Business (Any matter not known about or which could not have been reasonably foreseen prior to the time of agenda posting)
- 17. Announcements:
 * Next Executive Board/Finance Committee meeting Monday, February 27, 2017, 2:00 p.m.
 * Next Board meeting Thursday, March 23, 2017, 7:00 pm.
- 18. Consideration and possible action on Adjournment

POSTED:  1-24-17 8:30 AM
 Signature Date Time