

**KI BOIS COMMUNITY ACTION FOUNDATION, INC.  
BOARD OF DIRECTOR'S MEETING  
JANUARY 26, 2012, 7:00 PM  
KI BOIS Conference Center  
200 SE A Street  
Stigler, OK 74462-0727**

**AGENDA**

*NOTE: The KI BOIS Board of Directors may discuss, vote to approve, vote to disapprove, vote to table, or decide not to vote on any item on this agenda.*

1. Call to order, Welcome, and Introduction of Guests – 7:00 PM
2. Invocation and Flag Salute
3. Record of members present (quorum check)
- 4a. Consider approval of accepting resignation from board member Tommy Robertson.
- 4b. Consider approval of seating James Lockhart on board of directors
5. Consider approval of the Consent Docket – *The following items of business may be voted upon by a single vote of the Board without discussion, unless and except for any item which any member of the Board desires to have discussion about at the meeting, in which case, each item so noted will be withdrawn from the consent docket and handled individually in order immediately following the completion of the Consent Docket:*
  - 5a. Consider approval of minutes of November 17, 2011 Board Meeting
  - 5b. Consider approval of minutes of December 19, 2011 Board Executive Committee/Finance Committee Meeting
  - 5c. Consider approval of program expenditures, budget reports, and modifications for November 2011 And December 2011
  - 5d. Consider approval of program progress reports for November 2011 and December 2011
6. Consider approval of board officer nominating committee report and annual election of 2012 board officers
7. Management Team Reports
  - A. Community Services Programs – Carroll Huggins, Tom Marlatt, and Larry Hall
  - B. Head Start, and Pre-School Programs – Donna Carolan
  - C. Programs for the Developmentally Disabled – Kenneth Barnhart
  - D. Public Transportation Programs – Charla Sloan
  - E. Housing/Weatherization Programs – John Jones
  - F. OAKS RSC – Ray Miller
8. Consider approval of designating R. Carroll Huggins, Executive Director/CEO, Gene Bass, Board Chairperson, John Cook, Board 1<sup>st</sup> Vice-Chair, and Kenneth Monroe, 2<sup>nd</sup> Vice-Chair as authorized agents to include: executing all contracts, certifications, and assurances for KI BOIS Community Action Foundation, Incorporated. For borrowing purposes two signatures are required. Approve Jan Coplen, Board Secretary to attest and seal for the agency.

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**AGENDA Continued**

9. Consider approval of designating R. Carroll Huggins, Executive Director/CEO to make application to the US Department of Veterans Affairs (VA) for a Supportive Services for Veterans Families (SSVF) Program grant,”
10. Consider approval of renewing the \$200,000.00 line of credit with the First National Bank of Stigler
11. Consider approval of renewing the \$250,000.00 line of credit with Farmers State Bank of Quinton
12. Consider approval of By-Laws change adding political restrictions to comply with the Hatch Act, CSBG, and Head Start Act
13. Consider approval of and Public Disclosure of: a weatherization applicant Paula Oliver who has applied for weatherization. She meets all requirements. Her daughter, Sarah Young, lives with her. Sarah is a KI BOIS Community Action employee working in Poteau as an HTS; Loretta Jones from Poteau has submitted her Weatherization Application. Loretta is a KIBOIS Community Action HTS Worker working out of the Poteau office.
14. Consider approval of out of state travel: None
15. Consider approval of changing the Tuesday, February 21, 2012 KI BOIS Community Action Board Executive/Finance Committee meeting to Monday, February 27, 2012, 9:00 AM
16. Consider approval of KI BOIS Community Action Head Start Application 2012-2013
  - Basic Head Start - \$4,599,165
  - Training- \$72,545
  - Total Application - \$4,671,710
  - Non-Federal Share -\$1,167,927
17. Consider New Business (Any matter not known about or which could not have been reasonably foreseen prior to the time of agenda posting)
18. Announcements:
  - \* Next Executive Board/Finance Committee meeting Monday, February 27, 2012, 9:00 a.m.
  - \* Next Board meeting Thursday, March 22, 2012, 7:00 pm.
19. Adjourn

POSTED: \_\_\_\_\_  
Signature Date Time

